



Golf Outings – Shotgun Start

Weekday

(Monday-Thursday)

\$4,000 Minimum

Includes 80 Players
Additional Players \$50 Each

Weekend

(Friday-Sunday)

\$5,000 Minimum

Includes 80 Players
Additional Players \$60 Each

7:30 a.m. – Registration

8:45 a.m. – Opening Announcements

9:00 a.m. – Shotgun Start

Scoring, Awards, and Reception to follow conclusion of play

Later shotgun start times will require additional golf course usage fees

Golf Outing Fees Include

- Player Green and Cart Fees
- Four Volunteer Carts
- Warm-Up driving range balls for each player (25 balls per player)
- Access to scoreboard patio, front lawn, and café lounge areas including tables and chairs
- Registration tables and linens
- Cart signs, scorecards, scoresheets, rules sheets, and scoring services
- Up to two beverage carts with coolers and ice provided
- Drink coolers and ice at Clubhouse
- Hole sponsor sign placement
- Hole contest signage
- Bag drop in parking lot
- Public Address System
- Four complimentary round vouchers for use as prizes

Additional Items May Include

- Rental carts for more than 120 players at \$60 per cart plus delivery charges
- Silent Auction table and linen setup at \$20 per table
- On-course coolers with ice at \$10 per cooler
- 10' x 10' Tent, 6' table, and two chairs set up on-course for \$75 each
- Additional Volunteer Carts at \$25 each
- Additional Beverage Carts at \$50 each
- Rental Clubs for 18 Holes
 - \$17.50 per Standard Set
 - \$30.00 per Premium Set
- UGA Campus Catering food & beverage services

All prices exclude 7% Sales Tax



Golf Outings – Tee Times

Weekday

(Monday-Thursday)

\$47.50 per Player
28 Player Minimum

Weekend

(Friday-Sunday)

\$55.00 per Player
28 Player Minimum

- Tee time blocks can be reserved in advance on a space available basis
- Cancellations or player reductions must be made at least 3 days in advance
- Inside of 3 days, reserving party will be responsible for paying no-show player fees
- Golf Course dress code and pace of play guidelines will be enforced

Golf Outing Fees Include

Player Green and Cart Fees
Access to scoreboard patio, front lawn, and café lounge areas including tables and chairs
Registration tables and linens
Drink coolers and ice at Clubhouse
Hole sponsor sign placement
Hole contest signage
Public Address System

Additional Items May Include

Silent Auction table and linen setup at \$20 per table
On-course coolers with ice at \$10 per cooler
10' x 10' Tent, 6' table, and two chairs set up on-course for \$75 each
Volunteer Carts at \$25 each
Beverage Cart with coolers and ice at \$50 each
Rental Clubs for 18 Holes - \$17.50 per Standard Set - \$30.00 per Premium Set
UGA Campus Catering food & beverage services
Warm-Up driving range balls (25 per player) for \$3.00 per player
Cart signs, scorecards, scoresheets, rules sheets, and scoring services for \$5.00 per player
Bag drop in parking lot for \$2.00 per player

All prices exclude 7% Sales Tax

STATE OF GEORGIA
COUNTY OF ATHENS-CLARKE

LICENSE AGREEMENT

This agreement made and entered into this _____ day of _____, 20____, by and between the BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA, by and on behalf of the University of Georgia, University Golf Course (hereinafter called "Owner") and _____ (hereinafter called "Permit Holder").

WHEREAS, the Permit Holder desires to temporarily occupy and utilize certain of Owner's hereinafter described properties and facilities; and

WHEREAS, Owner is willing to permit Permit Holder to temporarily occupy and utilize said properties and facilities, but only upon the promises, covenants and agreements hereinafter set forth;

NOW, THEREFORE, in consideration of the premises and their mutual promises, covenants and agreements hereinafter set forth, the parties agree as follows:

PREMISES INVOLVED

1. The premises covered by this temporary occupancy and use permit, or license, is (are) the University Golf Course located on the campus of the University of Georgia, 2600 Riverbend Road, Athens, Georgia 30602.

TIME OF USE

2. The time during which the Permit Holder shall be permitted to occupy, use and enjoy the above described premises shall be between the hours of _____ a.m. and _____ p.m. on _____.

CONSIDERATION

3. In consideration of Owner's willingness for the Permit Holder to occupy, use, and enjoy the premises as above indicated, the Permit Holder agrees to pay the Owner the sum of \$ _____, such sum to be paid to the University Golf Course on or before _____.

USE

4. The permit given by these presents is for the purpose of conduct of a golf tournament and none other.

NONASSIGNABILITY

5. The permit, use and occupancy provided for hereunder shall not be assigned by Permit Holder to any other corporation, association, person or entity whatsoever.

INDEMNIFICATION

6. Permit Holder agrees to indemnify and save Owner harmless from and against any and all liability or loss due to death or personal injury to any person, or from damage to the property of either the Owner or any other person or corporation arising from or out of Permit Holder's temporary occupancy and use of the premises and associated vehicles and equipment, except such liability or loss resulting from the sole negligence, intentional act, or willful wanton misconduct of the owner, its officers or employees. (Not applicable if Permit Holder is a UGA unit or other agency of the State of Georgia.)

CANCELLATION FOR FORCE MAJEURE

7. In the event that fire, wind storm, casualty, war or other unforeseen circumstances shall result in damage to the premises so that it is impossible or impractical for the Owner to perform its obligations hereunder, or if the intended uses or events permitted hereunder shall be made impossible by strike, riot, or other cause not within the control of the Owner, this contract shall stand canceled and the Owner shall not be liable to Permit Holder for any damages as a result of such cancellation.

STIPULATIONS AND EXHIBITS

8. The stipulations, provisions, covenants, agreements, terms and conditions, contained in Exhibits A, B, C, D, and E, as applicable, attached hereto and incorporated by reference herein, are expressly understood and are mutually agreed to by the parties hereto. In addition, a tournament planning form and golf cart rental agreement are attached and must be completed and returned to Owner at least two weeks before the event.

ENTIRE AGREEMENT

9. This agreement sets forth all the provisions, agreements, conditions, covenants, terms and understandings between the parties relative to the premises. There shall be no provisions, agreements, conditions, covenants, terms, understandings, representations or inducements, either oral or written, between the parties other than as herein set forth. It is understood and agreed that no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties herein unless reduced to writing and signed by all the parties to this Agreement.

IN WITNESS WHEREOF, the parties have caused this license agreement to be signed as of the day and year first above-stated.

PERMIT HOLDER

**BOARD OF REGENTS OF THE
UNIVERSITY SYSTEM OF GEORGIA
By and on behalf of
THE UNIVERSITY OF GEORGIA
UNIVERSITY GOLF COURSE**

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Permit Holder's Federal Tax I.D. No.: _____

Attached Exhibits:

Exhibit A *(General Provisions)*

Exhibit B *(Golf Course Addendum)*

Exhibit C *(Social Events Policy, Division of Student Affairs)*

Exhibit D *(Guidelines to be Followed by University Units Sponsoring
Events Where Alcoholic Beverages are Served or Provided)*

Exhibit E *(Golf Course Alcohol Policy for Non-University Events)*

EXHIBIT A

GENERAL PROVISIONS

1. Cancellation. If Permit Holder cancels this Agreement two weeks or less before the earliest reserved date, it shall forfeit any deposit paid and be liable to Owner for direct costs, if any, incurred in preparation to fulfill Owner's obligations under this Agreement.
2. Terms of Payment. A preliminary estimate of charges will be developed based on information provided by Permit Holder in the Tournament Planning Form attached hereto. After the completion of the Event(s), a final bill summarizing all fees, charges, deposits and payments will be submitted to Permit Holder. Permit Holder shall pay Owner for all unpaid charges within thirty (30) days after receipt of the final bill.
3. Failure to Pay. Permit Holder agrees that if it fails to pay the charges or any part thereof in accordance with this Agreement, or if Permit Holder violates any other provision of this agreement, all remaining obligations of the Owner under this Agreement shall, at the option of the Owner, cease and be terminated upon written notice to the Permit Holder. In any case, all amounts owing to the Owner hereunder which are more than sixty (60) days past due shall be subject to a service charge of one and one-half percent (1 ½%) per month, constituting an annual rate of simple interest of eighteen percent (18%). Permit Holder shall reimburse the Owner for all collection costs, including professional and attorney's fees and all other expenses incurred in enforcing collection of any and all amounts owing hereunder, whether or not legal action is instituted. In the event suit or action is instituted to enforce compliance with this Agreement, including but not limited to the collection of any sums due and owing, the Owner shall be entitled all costs and expenses of litigation, including attorney's fees.
4. Taxes. Unless Permit Holder provides Owner with evidence of tax exempt status, Permit Holder shall be responsible for the payment of all local, state and federal taxes which may be imposed under this Agreement.
5. Sale of Food. Food sales and/or concessions may be operated by UGA Golf Course or by University Dining Services Department by prior arrangement. Permit Holder must receive prior approval before bringing food on to the premises. Any food brought on the premises by the Permit Holder is done at the Permit Holder's sole risk and expense. UGA Golf Course provides dining tables for customer use. The Champions Café may not be used for preparing, storing, heating or cooling food. UGA Golf Course does not provide plates or cutlery for meals which are not provided by UGA Golf Course. Permit Holder shall be responsible for clean up and removal of all trash, garbage, and refuse from the premises and shall be liable to UGA Golf Course for all costs incurred to clean up and remove trash.
6. Promotion and Publicity. Publicity for the Event(s) must be submitted to the Owner for approval prior to any distribution. Owner agrees that any revenues generated from radio and television shall be for the account of Permit Holder. All such broadcasts, however, shall clearly indicate that the Owner or the Board of Regents of the University System of Georgia is not a sponsor of the event.
7. No Use of Owner's Name. All posters, ticket advertising, verbal offerings, ticket sales, and other similar actions taken by the Permit Holder shall in no fashion whatsoever state or imply the support or sponsorship of the Owner, the Institution, or the State of Georgia without their express written permission. Failure by the Permit Holder to comply with this provision shall be considered automatic grounds for cancellation of this Agreement by the Owner.

8. Signs and Business. Permit Holder shall not display any advertising, promotional, or informational pamphlets, circulars, brochure, merchandise displays, or similar materials within the premises, without the Owner's prior permission. Permit Holder shall not conduct any business activities within the premises without the Owner's prior written permission.
9. Owner Access. Owner shall have access to the premises at all times during which the Permit Holder is permitted to occupy, use and enjoy the premises as outlined hereinabove.
10. Owner's Right to Remove. The Owner reserves the right to remove any objectionable person or persons from the premises and Permit Holder expressly waives any right to damages for such removal.
11. Damages to the Premises. Permit Holder agrees that it shall not in any way injure, damage, mar or deface the golf course or any building, floor, fixtures, vehicles, or equipment which are in or about the premises. Permit Holder shall reimburse Owner for any such damage or injury caused by Permit Holder, its employees, agents or other persons admitted to the premises by Permit Holder, its agents or employees. Clean-up following the Event(s) shall be the responsibility of the Permit Holder. Permit Holder shall be responsible for the removal of any trash from the premises.
12. Permit Holder's Property Brought Onto Premises. All property brought onto the premises by the Permit Holder, its members, participants, and invitees, shall be at the sole risk of the Permit Holder. The Owner shall not be responsible for such property nor liable for any damages or injury to Permit Holder, its members, participant, invitees, agents or employees.
13. No Alterations or Improvements. Permit Holder shall make no alterations in or additions to the premises.
14. Parking. Permit Holder understands and agrees that parking facilities adjacent to or near the premises are limited. Any arrangements for the availability of additional parking facilities and charges therefore shall be made with the Owner.
15. Compliance With Alcohol Policy. Alcohol may be sold on the premises by a properly licensed caterer. No participant may operate a golf cart while intoxicated. Georgia laws prohibiting driving under the influence apply to golf carts. At all times while on the premises, Permit Holder shall comply with the applicable alcohol policy listed below. If Permit Holder is a student organization of the University of Georgia, Permit Holder shall comply with the Social Events Policy of the Division of Student Affairs. (Exhibit E). If Permit Holder is a University Unit, Permit Holder shall comply with the guidelines concerning Events Where Alcoholic Beverages are Served or Provided. (Exhibit F). Non-University entities must comply with Golf Course Policy for Non-University Events. (Exhibit G).
16. Compliance With All Applicable Laws, Rules and Regulations. Permit Holder agrees that every member connected with the Event(s) shall abide by, conform to and comply with all laws, rules and regulations of the United States, the State of Georgia and Local Government.
17. Assignment. Permit Holder may not assign any of its rights or obligations conferred by this Agreement, either in whole or in part, without the Owner's prior written permission. Any assignment may be withheld or granted in the Owner's sole discretion.
18. Governing Law. This agreement shall be governed by the laws of the State of Georgia.



UGA GOLF COURSE TOURNAMENT PLANNING FORM

TOURNAMENT NAME: _____

TOURNAMENT DATE: _____

TIME & TYPE OF START: _____

METHOD OF PAYMENT: CHECK _____ CASH _____ CREDIT _____

DEPOSIT AMOUNT REQUIRED: \$ _____ CHECK _____ CASH _____ CREDIT _____

PAYMENT OF DEPOSIT BY: CREDIT CARD _____ CASH _____ CHECK _____

MAXIMUM # OF PLAYERS: _____ MINIMUM # OF PLAYERS: _____

CANCELLATION OR ADJUSTMENT OF PLAYERS DATE: _____

CONTACT INFORMATION

NAME: _____ TITLE/POSITION: _____

COMPANY/DEPARTMENT: _____

BILLING ADDRESS: _____

STATE: _____ ZIP CODE: _____ PHONE: _____ FAX: _____

WEBSITE: _____ EMAIL: _____

FEES AND PRIZE INFORMATION

PRICE PER PLAYER: \$ _____ # OF RENTAL SETS: RH _____ LH _____

PLACES PAID: GROSS _____ NET _____

GIFT CERTIFICATES:

REASON: _____ QUANTITY: _____ AMOUNT \$ _____ TOTAL \$ _____

REASON: _____ QUANTITY: _____ AMOUNT \$ _____ TOTAL \$ _____

REASON: _____ QUANTITY: _____ AMOUNT \$ _____ TOTAL \$ _____

REASON: _____ QUANTITY: _____ AMOUNT \$ _____ TOTAL \$ _____

OTHER PRIZES: _____

FOOD AND BEVERAGE

DRINKS AND ICE: _____ ALCOHOL: _____

ON COURSE COOLER LOCATIONS: _____

OF CARRY-ALLS FOR DRINKS: _____ EXTRA TRASH CANS: _____

FOOD REQUIREMENT*: COFFEE _____ BREAKFAST _____

LUNCH _____

AFTER ROUND _____

SERVING TABLES AND CHAIRS: _____ LOCATION: _____

*Please refer to and complete the Food Arrangements page at the end of this document.

TOURNAMENT FORMAT & REQUIRED SERVICES

SCRAMBLE _____ MODIFIED SCRAMBLE _____ STABLEFORD _____

BEST BALL _____ TEES _____

SPECIAL STIPULATIONS _____

REGISTRATION LOCATION: _____

TABLES NEEDED: _____ # CHAIRS NEEDED: _____

STARTER TABLES NEEDED: _____ # CHAIRS NEEDED: _____

TENTS NEEDED: _____ LOCATIONS: _____

SPECIAL EVENTS: _____

GOLF SHOP HOURS: _____ RANGE HOURS: _____

PLAYER NAMES DEADLINE: _____ ARTWORK: _____

CART SIGNS: _____ SCORE SHEETS: _____ SCORE CARDS: _____

RULE SHEETS: _____ HANDICAPPING: _____ PAIRINGS SHEETS: _____

HOLE SPONSOR SIGNS: _____ WHO PUTS THEM OUT: _____

HOLE LOCATION SHEETS: _____ RANGE BALLS: _____

TEE GIFTS: _____

HOLE IN ONE HOLES: #3 ___ #8 ___ #13 ___ #16 ___ AUTOMOBILE(S) #: _____

HOLE IN ONE INSTRUCTIONS: _____

CLOSEST TO THE HOLE: #3 ___ #8 ___ #13 ___ #16 ___ LONG DRIVE: _____

MULLIGANS & OTHER CONTESTS: _____

MEDIA NEEDS

LOCATION: _____

INTERNET: WIRELESS _____ NETWORK CABLE _____

COPIER _____ PHONE LINE _____ FAX LINE _____ WORK AREA _____

MISCELLANEOUS NEEDS: _____

INVOICE

FINAL # OF PLAYERS: _____ PRICE PER PLAYER: \$ _____

INVOICE CREATED: _____ DATE INVOICE SENT: _____

PLEASE NOTE: GOLF FEES APPLY TO ALL PLAYERS WHO PARTICIPATE IN THE TOURNAMENT. GOLF COURSE MEMBERS AND EMPLOYEES MUST PAY DESIGNATED FEE.

EXHIBIT B

GOLF COURSE ADDENDUM

1. Legal Compliance: The Golf Course as made available is “as-is, where-is, and with all faults.” Owner, however, endeavors to maintain the Course in compliance with governmental requirements, including all fire, health and safety codes, applicable to the Board of Regents of the University System of Georgia.

If Owner determines that a member of its institution staff must be present at the Course during the Permit Holder’s use of the course, which staff member would not otherwise be present, then Permit Holder shall reimburse the Owner for the cost of such staff member.

2. Maintenance and Repair: Permit Holder shall immediately give notice to Owner of any condition of the Course which requires repair. Upon receipt of notice, Owner shall initiate, within a reasonable time, such repairs as Owner shall, in its discretion, deem necessary. If the Course is unusable, Permit Holder shall be entitled to a pro-rata reduction in fees for the time periods the Course is unavailable.

3. Limitation of Owner’s Liability: Owner shall not have any liability as a result of the failure of the Course to satisfy the Permit Holder’s requirements or for failure to maintain or repair the course or to satisfy any other obligation except as provided in Paragraph 2.

4. Operations Under this License:

4.1 Owner retains, and Permit Holder may not interfere with:

- a. Owner’s access to the Course and Facilities at all times to exercise its rights or responsibilities.
- b. Owner’s right to issue regulations and directives in good faith deemed necessary to the safe and orderly operation of the Course.
- c. Owner’s right to remove any person who fails to comply with this Agreement or whose removal from the Course the Owner in good faith believes is necessary for the safe and orderly operation of the Course.

4.2 Permit Holder shall:

- a. Use the Course in a safe and orderly manner.
- b. Comply with Owner’s regulations and directives governing the safe and orderly operation of the Course and golf carts.
- c. Conform to all governmental statutes, regulations, ordinances and directives.
- d. Be responsible for the safety of any temporary facilities utilized for Permit Holder’s purposes.
- e. Not in any way damage, deface, or alter the Course.
- f. Not affix any signs, advertisements or notices to the Course without the Owner’s consent.

5. Golf Cart Rental: If Permit Holder wishes to rent golf carts, each operator of a golf cart must complete the Golf Cart Rental Agreement attached hereto or provided on the day of the event.

EXHIBIT C

Social Events Policy The Division of Student Affairs The University of Georgia

The University of Georgia has as its primary mission the development of an intellectual community within an environment which fosters respect and integrity among its members. The University also recognizes the importance and need for students and student organizations to engage in organized social interaction and activities in addition to academic pursuits. Facilitating the desired environment and educational goals of the University of Georgia and its students and encouraging the responsible social development of all students are an integral part of the total student development process. In an effort to educate students, facilitate social event planning, and create a safe environment conducive to and supportive of the academic mission of the University, the following policy has been adopted. The practice of sound risk management will ensure a well balanced collegiate experience that is both safe and fun. It is the event host's responsibility to ensure that all social events taking place where alcohol is present conform to the following standards:

1. Student organizations at the University of Georgia may not host, financially support or participate in any event open to the general public where alcohol is permitted. Exceptions must be approved by the Director of Student Activities or his/her designee at least 72 hours prior to the beginning of the event. Student organizations may host closed events where alcohol may be present and where invited guests may be in attendance, subject to compliance with state and federal law and university regulations.
2. All social events where alcohol is present will be closed functions and BYOB (bring your own beverage) or closed functions and an approved third party vendor has been hired to handle the alcohol. The host organization cannot purchase alcohol with organizational funds or participate in the purchase of alcohol in any other way (no bar tabs, use of personal checking accounts, pooling of funds or "passing the hat," etc.).
3. The total number of persons present may not exceed three times the membership of one host organization or 100, whichever is greater. Exceptions must be approved by the Director of Student Activities or his/her designee at least 72 hours prior to the beginning of the event.
4. The event must be registered with the Department of Student Activities at least 72 hours prior to the beginning of the event
5. A sign shall be conspicuously displayed at all entrances indicating the event is restricted to members and invited guests and stating the ending time of the event.
6. If alcohol and invited guests are present at a social event, the host organization must provide adequate identifiable security personnel or other approved security measures in order to ensure the safety of others in attendance during the entire event, including the 30 minute allowance for crowd dispersion at the end of the event.
7. Advertising of a social event where alcohol may be present is prohibited. Exceptions must be approved by the Director of Student Activities or his/her designee at least 72 hours prior to the beginning of the event.
8. It is illegal for persons under the age of 21 to consume alcohol. The student organization, as host of the event, is responsible for ensuring that only persons 21 years of age or older consume alcoholic beverages.

9. Each person attending the event is responsible for bringing his/her own alcohol for personal consumption (no more than one six pack of beer or other beverages containing an equivalent amount of pure alcohol). Underage persons may not bring alcohol into any social event hosted by a student organization. The host organization is responsible for ensuring that individuals bring in and consume only their own alcohol.

10. The host organization is responsible for taking steps necessary to prevent uninvited guests and noticeably intoxicated people from entering the event; to prevent underage persons from bringing alcohol into the event; to prevent persons from leaving the event to drink, then being readmitted to the event; and to make certain individuals do not leave the event with open containers of alcohol.

11. All common source containers of alcohol, including but not limited to, kegs, community coolers (cooler shared with others), punch bowls, pitchers, bulk quantities, and any other container that may be shared with others, are prohibited.

12. All entrances and exits to the event must be monitored at all times. If a student is given this responsibility, he/she must be a fully initiated member of the host organization. The persons monitoring the entrances and exits are not permitted to consume alcoholic beverages or be under the influence of drugs or alcohol during the event.

13. Glass bottles are strictly prohibited at any social event. Exceptions must be approved by the Director of Student Activities or his/her designee at least 72 hours prior to the beginning of the event.

14. The host organization is responsible for ensuring that a safe means of transportation is available for its members and guests such as cabs or designated drivers.

15. Social events must end as follows: Sunday through Thursday - 1:30 am, Friday and Saturday - 2:00 am. All entertainment and amplified sound must end by the hours stated. Crowds must disperse no later than 30 minutes after the event ends.

Outdoor Social Events where alcohol is permitted must also conform to the following policies:

1. Because of the necessity for additional planning to ensure compliance with the Noise and Disturbance Ordinance (Section 3-524(b)), outdoor social events must be registered at least two weeks in advance of the event. Documented plans must be reviewed by the Director of Student Activities or his/her designee. Event registration is to clearly establish the permitted hours for the event.

2. Outdoor social events must end as follows: Friday and Saturday - 12 midnight, Sunday through Thursday - 11 p.m. All entertainment and amplified sound must end by the hours stated. University Conduct Regulations prohibit events involving bands or other forms of amplified music on Sundays. Crowds must disperse no later than 30 minutes after the event ends. Be advised that registration of an outdoor event does not constitute permission to allow noise levels to become a public nuisance. The event host is responsible for preventing the event from becoming a public nuisance.

3. The event must take place entirely within a contained area with functional restrictive barriers. All entrances and exits must be monitored in the manner stated in #12 above.

4. The event must be registered with the Athens-Clarke County Police Department if the event does not occur on University property.

Failure to comply with this policy may result in referral of the student organization to the Office of Judicial Programs. Any questions should be directed to the Director of Student Activities or his/her designee.

EXHIBIT D

Guidelines to be Followed by University Units Sponsoring Events Where Alcoholic Beverages are Served or Provided¹

1. **Check Identification.** Alcoholic beverages must not be provided or served to persons below the legal drinking age. Therefore, the sponsoring University unit or University official, agent, or employee must check for proper identification before serving any alcoholic beverage and must reject any questionable forms of identification.
2. **Refuse to Serve Intoxicated Guests.** If a participant or guest appears to have exceeded his or her limit, the sponsoring University unit or University official, agent, or employee must not serve any additional alcohol to that person. Furthermore, a reasonable effort should be made to arrange a safe trip home.
3. **Provide a Designated Driver or Shuttle Service.** The sponsoring University unit or University official, agent, or employee should establish procedures to provide impaired guests or participants a ride home. Such procedures can include assigning one or more members of each group of guests or participants the responsibility of being a designated driver who will refrain from drinking. Individuals who serve as designated drivers need to be sure that their personal vehicular liability insurance covers this situation. Another alternative is to provide shuttle service.
4. **Provide Non-Alcoholic Beverages.** The sponsoring University unit or University official, agent, or employee should provide plenty of non-alcoholic beverages so as to avoid the problem of “forcing” guest to drink alcoholic beverages because there is nothing else to drink. There needs to be parity between the quantity and variety of non-alcoholic beverages.
5. **Serve Food.** Another pitfall that should be avoided is serving guests a “liquid” lunch or dinner. When alcohol is served or provided at a lunch, dinner, or reception, there needs to be plenty of food available.
6. **Do Not Permit Self-Service of Alcoholic Beverages.** The sponsoring University unit or University official, agent, or employee should use staff members or hired bartenders to serve alcoholic beverages in order to limit the size and number of drinks being served and to spot those who are drinking too much. Where the function involves a sit-down meal at which alcohol is served, waiters and waitresses should be instructed to ask before automatically refilling wine or liquor glasses to avoid a situation where a guest continues drinking simply because the waiter continues to pour.
7. **Post Drinking Restrictions in Prominent Places.** Notices informing guests as to the legal drinking age should be conspicuously posted at University events where alcohol is served. This requirement is particularly important for those events where the guests or participants may include students or members of the general public who are younger than the legal drinking age.

¹Adapted in part from D. Black and M. Gilson, Perspectives and Principles: (1988).

8. **Restrict Alcoholic Beverages to a Controlled Area.** The sponsoring University unit or University official, agent, or employee must take adequate steps to insure that alcoholic beverages are not allowed outside the predetermined boundaries for the event. All alcoholic beverages should be consumed or disposed of by all guests or participants before they leave the premises.
9. **Limit or Eliminate References to Alcoholic Beverages in Advertisements.** Advertisements or invitations to University events where alcoholic beverages are being served should emphasize the nature of the event, and not the alcoholic beverages. Keep references to the type and quantity of alcoholic beverages to be served out of promotional materials.
10. **Limit Hours of Service of Alcoholic Beverages.** Service of alcoholic beverages must be discontinued at a reasonable time, at least an hour, before an event is scheduled to end. The closing time should be posted near the bar to avoid misunderstandings at the end of an event.

EXHIBIT E

Golf Course Alcohol Policy for Non-University Events

1. No one shall furnish or cause to be furnished any alcoholic beverage to any person under the legal drinking age of 21.
2. The sale of alcohol (cash bars) is allowed through a properly licensed caterer. Donations in exchange for alcoholic beverages are not allowed.
3. Advertisements for the event shall make no reference to alcohol.
4. No one shall furnish or cause to be furnished any alcoholic beverage to any person in a state of noticeable intoxication.
5. Event sponsors should establish procedures to provide intoxicated participants or guests with a ride home.
6. Non-alcoholic beverages and appropriate amounts of food should be provided at events where alcohol is served.
7. There shall be no self-service of alcohol. Designated members or hired bartenders must serve alcoholic beverages in order to limit the size and number of drinks served and to identify those who are drinking too much.
8. Alcohol consumption must be discontinued at least one hour before an event is scheduled to end.
9. No one may operate a golf cart while intoxicated. Georgia laws prohibiting driving under the influence apply to golf carts.

FOOD ARRANGEMENTS FOR TOURNAMENT/OUTING

Sale of Food

- Food sales and/or concessions may be operated through the University Dining Services Department by prior arrangement.
- With advance authorization from the UGA Golf Course, Permit Holder may bring food on to the premises at Permit Holder's sole risk and expense. UGA Golf Course provides dining tables for customer use. The Champions' Café may not be used for preparing, storing, heating or cooling food. Plates and cutlery are not provided for meals which are not provided by UGA Campus Catering. Permit Holder shall be responsible for clean up and removal of all trash, garbage, and refuse from the premises and shall be liable to UGA Golf Course for all costs incurred to clean up and remove trash.

Please select how food will be provided and initial accordingly:

_____ 1. UGA Campus Catering

_____ 2. Food provided by tournament organizers

_____ Golf Course Authorization for external food supplier